EndNote X8 Essentials
Reference Management with EndNote

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EndNote X8 is a reference management software designed to help create, store, organize, and share references. For collaborative studies, it is most useful for . . .

- Storing references in one place
- Creating access across multiple devices
- Batch citation downloads from multiple databases
- Managing and annotating PDFs for easy access
- Automatically formatting manuscripts in Word documents
TTUHSC provides EndNote citation software through a site-wide license for all current Students, Faculty, and Staff with a valid eRaider.
Note that administrator passwords are needed for installation on TTUHSC computers.
After installation, users must create a Library before they can import any references into EndNote.
Importing is the recommended method for adding references to EndNote. Importing allows users to download a specialized file-type (RIS) within an actual database. These references are then exported into EndNote in the proper format.

**Step 1:** Identify the desired studies by selecting them within a database.

**Step 2:** Select the option within the database to transfer the selected studies to the citation manager. Note that this will be different for different databases and vendors (see next slides).
Importing References with Different Databases

Step 3: Create file and export
Click on Folder
Importing References with EBSCOhost Databases

Click Export
Importing References with OVID Databases
EndNote should automatically import the selected references into the Imported References in the Library Panel in EndNote.

Note that if EndNote does not automatically import the Reference File it can be located in the downloads folder. You can then import the folder by choosing File >> Import >> File. Then select “Endnote Library” or “EndNote Import” for the Import Option.
Creating Groups in Endnote can help users store and share references.

There are several ways to move around references in EndNote. One way is to right-click on one or more references and select a group to store it in.
Syncing References with other Programs & Devices

Syncing references can help to maintain consistency across multiple EndNote applications.

Use this icon to sync items after set-up.
iOS handheld applications such as iPad allow for EndNote syncing and storage. The iPhone has a similar layout.
Select “Print Preview” from the File tab to preview and print selected bibliographies.

Select “Copy Formatted” from the Edit tab and paste the selected references into Word.
EndNote's Cite While You Write (CWYW) plug-in allows users to insert citations from their EndNote library directly into Word while it automatically generates a bibliography.

EndNote Basic users can download CWYW for free from “Downloads.”

Cite While You Write automatically installs as a Word plug-in when you install EndNote Desktop.

For independent bibliographies...

Citations...
Citations can be inserted using the Insert Citation icon. When your first citation is reached, place the cursor where your citation should be in your paper. Make sure that the preferred style is selected.

Search for the desired citation within the EndNote library.

Click Insert.
EndNote CWYW inserts the in-text citation and generates a bibliographic reference at the end of the document.

To add pages to the citation, select the Edit Citation icon.

Enter the page(s) for citations as needed.

century. As new ways living and working connected to more modern ideas of civilized life, alternate modes of social regulation developed. Foucault ties his idea of a more "horizontal" disciplinary apparatus to this period, contrasting a normative discipline occurring among the populace rather than administered directly by the state. Such discipline is reflected in the Victorian novel where characters not only watch and monitor others—often in covert, non-reciprocal fashion—but pursue them in increasingly dangerous ways. Such close, often predatory surveillance where characters carefully scrutinize, follow, or do harm to others
Cite While You Write with EndNote

To convert or eliminate the coding within EndNote formatted documents, use the ‘Convert Citations’ function.

You can automatically adjust the desired bibliographic style within Cite While You Write.

Converting citations will temporarily make your bibliography disappear, and make your citations into temporary placeholders. When you are ready to resume EndNote coded formatting, you can select the Update Citations and Bibliography option.

Cite While You Write automatically adjusts those references with the EndNote field codes.